

Deltacom Voicemail Instructions

CallSaver 1

Setup Your Mailbox

Call the voicemail access number for your area. If you are calling from a telephone line equipped with a mailbox, simply enter your default password. If you are not calling from a telephone line equipped with a mailbox, you must press “ * ” after hearing the welcome greeting, then enter your mailbox number followed by your default password at the prompt. The system will prompt you for setting a new password, recording a greeting and recording your name.

Password:

- > By default, your temporary password is your telephone number.
- > If you do not know the local voicemail access number for your area, please call Deltacom’s Customer Care Department at 1.800.239.3000.
- > *Passwords* must be 4 to 10 digits in length. SAFEGUARD your password. These passwords cannot be retrieved by Deltacom and reinitializing your mailbox will cause you to lose all messages and setup information.

When you are done, press the “ * ” key to go back to the Main Menu where you will be given the following options:

QUICK REFERENCE GUIDE FOR KEY CODES

1 LISTEN TO YOUR MESSAGES

While listening you may:

- 1 Erase message
- 2 Save message
- 3 Repeat message
- 4 Rewind message 5 seconds
- 5 Pause/Restart message
- 6 Fast forward message 5 seconds
- 7 Reply to message (valid only when it is to another subscriber on same platform and same central office switch)
- 9 More Options
 - 4 Previous message
 - 5 Message Date/Time
- # Skip to the next message

3 CREATE REMINDER MESSAGE

7 RESTART

9 USER OPTIONS

- 1 Greetings
 - 1 Record your greeting
 - 2 Record your name
 - 3 Record your busy greeting
- 2 Change your pass-code

* EXIT / DISCONNECT

