

Deltacom Voicemail Instructions

CallSaver 1

Setup Your Mailbox

Call the voicemail access number for your area. If you are calling from a telephone line equipped with a mailbox, simply enter your default password. If you are not calling from a telephone line equipped with a mailbox, you must press “ * ” after hearing the welcome greeting, then enter your mailbox number followed by your default password at the prompt. The system will prompt you for setting a new password, recording a greeting and recording your name.

Password:

- > By default, your temporary password is your telephone number.
- > If you do not know the local voicemail access number for your area, please call Deltacom’s Customer Care Department at 1.800.239.3000.
- > *Passwords* must be 4 to15 digits in length. SAFEGUARD your password. These passwords cannot be retrieved by Deltacom and reinitializing your mailbox will cause you to lose all messages and setup information.

When you are done, press the “ * ” key to go back to the Main Menu where you will be given the following options:

QUICK REFERENCE GUIDE FOR KEY CODES

1 LISTEN TO YOUR MESSAGES

While listening you may:

- 1 Rewind message 10 seconds
- 2 Pause/Restart message
- 3 Fast forward message 10 seconds
- 4 Slow down message playback speed
- 5 Envelope Information (message date & time)
- 6 Speed up message playback speed
- 8 Normal volume
- 9 Increase volume
- # Skip to the next message

After listening you may:

- 4 Replay message
- 5 Envelope Information (message date & time)
- 7 Erase message
- 8 Reply to message (valid only when it is to another subscriber on same platform and same central office switch)
- 9 Save message
- # Skip to the next message

2 MAILBOX FEATURES

- 1 Change your password
- 2 Greetings
 - 1 Record your name
 - 2 Record your greeting

5 RESTART

- * EXIT / DISCONNECT

